

Welsh Government Learning Grant Further Education 2022/23

Application Form



We welcome applications in Welsh. This won't lead to a delay in our response.

www.studentfinancewales.co.uk/wglgfe

How to complete this application form

- Follow the instructions, we'll tell you what questions you need to answer and what ones you can skip.
- You'll need to have your bank, building society or credit union details to hand.
- Sections 8 and 9 will ask about your household financial details. Depending on your situation, either:
 - you (and your partner, if you have one); or
 - you and your parent(s); or
 - you, your parent and their partner (if they have one) will need to complete up to two of these sections. You will all need to have your National Insurance numbers to hand.
- You need to complete all of the guestions you're asked to. Any missing information will delay your application.
- Where we ask for supporting documents we will need these before your application can be accepted. Any missing supporting documents will delay your application.



If your household income is £18,371 or more do not complete this application form – you may not be eligible for this grant. If you're an eligible care leaver we won't need details of your income. Getting this grant won't affect any benefits you or your family already receive.

Use the notes



Where you see this you should check the notes for specific information to help you complete a question or section.



Where you see this you need to send us supporting documents. Use the notes to find out exactly what you need to send. You should send photocopies of your evidence unless otherwise stated. We will return any original documents.

How we process your data

To find out more about how your information is used and why, make sure you read our Information Usage Summary on page 4 of the accompanying notes.

What if I can't send the documents you need now?

Return your application without them. By doing this we can make a start on your application, but we won't be able to pay you until we see the documents we've asked for. We'll write to you to confirm what documents we still need to see.

2022/23 Calendar for courses with a September start date

April 2022	Application forms available for download from www.studentfinancewales.co.uk/wglgfe
June 2022	Return your application with all required evidence before 30 June 2022 to make sure your grant is agreed and ready for the start of your first term.
September 2022	Term starts.
May 2023	The final deadline to apply for academic year 2022/23 is 9 months after your course start date. For example, if your course starts on 1 September 2022 the deadline for applying is 31 May 2023. Applications received 9 months after your course start date will not be accepted.
August 2023	The final deadline to send evidence for academic year 2022/23 is 12 months after your course start date. For example, if your course starts on 1 September 2022 we must receive your evidence by 31 August 2023.



Section 1 Declarations and consent

1.1	Tick the statement that applies to you and follow the instruction.								
By authorised third party we mean someone who is authorised to act and/or receive payments on the student's behalf. Evidence is required such as documentation from a Local Authority or a Power of Attorney.									
	I am the student completing this form myself		Complete the Stud elow.	ent Decla	aration				
(1)	I am an authorised third party who is both: • completing this form on behalf of the student because they are unable to and • I am authorised to hold funds on behalf of		Complete the Thirc	d Party D	eclarat	ion A			
	the student.	0	n page 4.						
(i)	 I am an authorised third party who is only: completing this form on behalf of the student because they are unable to 		Complete the Third on page 4.	d Party D∉	eclarat	ion B			
(i)	I am an authorised third party who is only: • authorised to hold funds on behalf of the student.		Complete the Third on page 4.	d Party Do	eclarat	ion C			
• the you you Pa • you crii • wh	signing this agreement you are confirming that: information you will give on this form is correct and complet will submit supporting evidence in accordance with the accumunderstand that if you have provided details of your UK passesport Office; understand that any attempt to dishonestly obtain this grant minal and/or civil proceedings against you; and ere you have provided any personal information in relation to dent full name (in BLOCK CAPITALS)	ompa sspor t sha	anying notes; tt, SLC will verify the streated as fraction of the streated as fraction	hose deta and and m informed to Year -	nay resument of to Cor	HM ult in this.			
				to s	share b	elow			
Impo	sent to share ortant information if you live with your parent(s) or a partreportant that we know if you will let us talk about your application. We can't give out information about your application or away consent to the Welsh Government Learning Grant for Further I to position of the progress of my application and award to progress of the progress of my application and award to the progress of	tion a ard to	o anyone without y ation customer ser	your conse	ent. m	No			
·	arent 1 in section 9 of this application form. (if applicable)			168	5	140			
	consent to the Welsh Government Learning Grant for Further I	Educa	ation customer ser	vices tear	n				
pr	oviding details of the progress of my application and award to arent 2/Student's partner in section 9 of this application form.			Ye		No			
				Now go t	to Sect	ion 2			



Section 1 Declarations and consent (continued)

Third Party Declaration A By signing this agreement you are confirming that: • the information you will give on this form is correct and complete to the best of your knowledge and belief; you will submit supporting evidence in accordance with the accompanying notes; • you are authorised to act on the student's behalf and have enclosed evidence to prove this; • the student named in Section 2 is unable to have a bank, building society or credit union account in his/ her own name; • you will provide correct bank, building society or credit union details in your own name; • you are authorised to hold funds on the student's behalf and have enclosed evidence to prove this; you will use any grant payments made as a result of this application in accordance with the student's instructions; and you have read and understood these statements. Today's date Authorised third party full name (in BLOCK CAPITALS) Month Year Authorised third party signature Now go to 1.2 **Third Party Declaration B** By signing this agreement you confirm that: • the information you will give on this form is correct and complete to the best of your knowledge and belief; you will submit supporting evidence in accordance with the accompanying notes; you are authorised to act on the student's behalf and have enclosed evidence to prove this; and you have read and understood these statements. Today's date Authorised third party full name (in BLOCK CAPITALS) Day Month Year Authorised third party signature Now go to 1.2 **Third Party Declaration C** By signing this agreement you confirm that: • the student named in Section 2 is unable to have a bank, building society or credit union account in his/her · you will provide correct bank, building society or credit union details in your own name, are authorised to hold funds on the student's behalf and have enclosed evidence to prove this; you will use any grant payments made as a result of this application in accordance with the student's instructions; and you have read and understood these statements. Today's date Authorised third party full name (in BLOCK CAPITALS) Month Authorised third party signature



Now go to 1.2

Section 1 Declarations and consent (continued)

1.2 Third party details



You need to send supporting documents to prove your authorisation, read the notes to find out what you need to send.

You must contact us if the student's contact details change or if the student's nominated third party's details change during the academic year.

All correspondence will continue to be addressed directly to the student.

Forename(s)
Surname
Home address
Postcode
Home phone number
Mobile phone number
Email address

Section 2 Student's details

2.1	Have you had Education Maintenance Allowance (EMA) in the past?	No Yes
2.2	Have you received the Welsh Government Learning Grant Further Education in the past? This grant was also previously known as the Assembly Learning Grant Further Education, if you received this grant under either name answer 'Yes'.	Yes – for what academic year did you receive this grant? Year Year What course were you studying at the time? For example NVQ1 Business Studies
2.3	Customer Reference Number (If you don't have one yet, leave this blank.)	
2.4	Personal details	Title
	Complete these details exactly as stated on your birth certificate, passport or deed poll.	Mr Mrs Miss Other Forename(s)
	If any of your details change during the year you need to let us know.	i orename(s)
	You need to send evidence of your identity, such as your original birth	Surname
	certificate. Read the notes for a full list of what you can send.	Gender Male Female Date of birth
		Day Month Year
		Place of birth (the name of the town or village)
2.5	What language would you like us to use when we communicate with you?	English Welsh



Section 2 Student's details (continued) 2.6 Contact details You need to send evidence, such as a photocopy of your household gas or electricity bill. Read the notes for a full list of what you can send. The proof can be in your parent's/partner's name. Postcode Home phone number Mobile phone number (we may contact you by text message) Email address

2.7 What is	your	marital	status?
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Tick the box that best describes your status.

I'm single.
I'm separated. You need to send supporting documents, read the notes to see what to send.
I'm divorced. You need to send supporting documents, read the notes to see what to send.
My civil partnership has been dissolved. You need to send supporting documents, read the notes to see what to send.
I'm a widow/surviving civil partner.
I'm married. You need to send supporting documents, read the notes to see what to send.
I'm in a civil partnership. You need to send supporting documents, read the notes to see what to send.
I'm living with a partner.

Section 3 Your payment details

3.1	Are you completing this section as an authorised third party who will hold the student's grant payments on their behalf? By authorised third party we mean someone who is authorised to act and/or receive payments on the student's behalf. Evidence is required such as documentation from a Local	No – I am the student – go to 3.2 Yes – go to 3.3
3.2	Authority or a Power of Attorney. Student payment details This account must be in your name and be able to accept direct credits. You must provide your details in full or we won't be able to pay you.	Account holder's name (student) Sort code Account number
3.2a	Is this a building society or credit union account?	No – go to Section 4 Yes – provide your: Building society roll/credit union membership number Now go to Section 4
3.3	Third party payment details This account must be able to accept direct credits. You must provide your details in full or we won't be able to pay you.	Account holder's name (third party) Sort code Account number
3.3a	Is this a building society or credit union account?	No – go to Section 4 Yes – provide your: Building society roll/credit union membership number Now go to Section 4



Section 4 Student's school or college details

4.1 School or college details Name of school or college If you don't know where you'll study, give details of the school or college you want to attend. Campus (if applicable) If these details change you must let us know as soon as possible and no later than before the start of your first term. School or college address Postcode 4.2 Course details Course name If you're unsure, you can ask your school or **(i)** college. Level of course (for example: GCSE, NVQ1, A Level) Day Month Year 4.3 When does your course start? If you're unsure, you can ask your school or **(i)** college. Month Year 4.4 When does your course end? 4.5 Will you get an allowance for the No – go to Section 5 course you're about to study? **Yes** – you are not eligible for this grant. Do not For example: Education Maintenance Allowance or Work Based Learning Allowance. continue with this application.

Section 5 Student's nationality and residency details

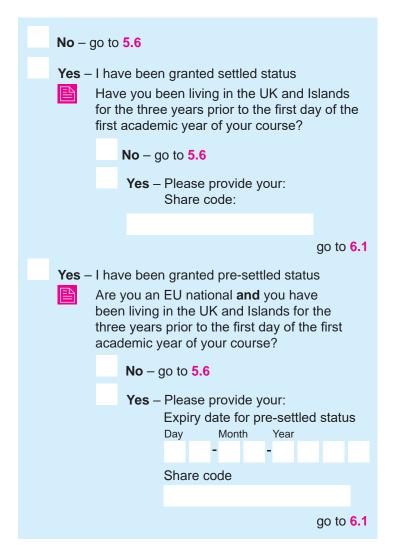
5.1	Are you a UK national?	No – go to 5.2
	The easiest way for you to verify your identity is to provide your UK passport details. This means you do not need to send us your passport. Your passport must be currently valid and not expired. We will share the passport details you give us with HM Passport Office so that we can verify your identity.	Yes – do you hold a valid UK passport? No – you need to send supporting documents. Read the notes to see what you need to send then go to 6.1 Yes – enter these details exactly as stated on your passport Passport number Date of issue Day Month Year
	UK passport expired? If your UK passport has expired we can't accept this information as proof of your identity. You'll have to send alternative evidence as set out in the accompanying notes.	Date of expiry Day Month Year Forename(s) Surname Now continue to 6.1
5.2	Are you an Irish citizen?	No – go to 5.3 Yes – Have you been ordinarily resident in the UK and Islands for the three years prior to the first day of the first academic year of your course? No – go to 5.3 Yes – you need to send supporting documents. Read the notes to see what you need to send then go to 6.1
5.3	Are you the family member of a UK national?	No – go to 5.5 Yes – go to 5.4



5.4 Have both you and your UK national family member been ordinarily resident in the UK, EEA, Switzerland and Gibraltar for the three years prior to the first day of the first academic year of your course? No – go to 5.5
Yes – Were both you and your UK national family member:

living in the UK on 31 December 2020, after moving to the UK from the EEA or Switzerland on or after 1 January 2018; or
living in the EEA or Switzerland on 31 December 2020?
No – go to 5.5
Yes – you need to send supporting documents. Read the notes to see what you need to send then go to 6.1

5.5 Have you have been granted settled status or pre-settled status under the EU Settlement Scheme?



5.6 Are you the child of a Swiss national and both you and your parent/step-parent have been granted a status under the EU Settlement Scheme?

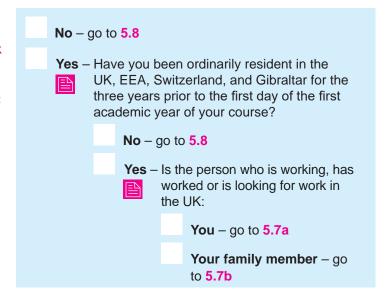
No – go to 5.7											
Yes – Have you been ordinarily resident in the UK, EEA, Switzerland and Gibraltar for the three years prior to the first day of the first academic year of your course?											
No – go to 5.7											
Yes – Please provide your parent or step-parent's: Date of birth											
			Day		Mont	th	Year _				
Expiry date for pre-settled status - if applicable Day Month Year Share code										ıs	
Please provide your: Expiry date for pre-settled status - if applicable Day Month Year											
			Sha	re co	ode						
									go to	6.1	

5.7 Are you an EEA or Swiss national who is working, has worked or is looking for work in the UK, or a family member of such a person?

If you are the family member of the worker, you must

- · husband, wife, civil partner; or
- · child, step-child; or
- parent, step-parent or other ascending or descending line family member (only applicable to EEA worker family members) of the worker.

*If you or a family member are a Frontier worker, check the notes





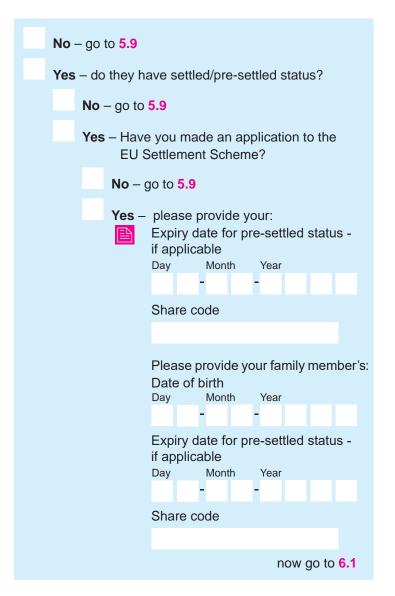
5.7a I am working, have worked or am looking for work

previous study.									
If you are currently working will you continue to work during your studies? If yes give details.									
Expiry date for pre-settled status - if applicable									
Day Month Year									
Share code									
now go to 6.1									

5.7b My family member is working, has worked or is looking for work and I am their:

	husband	d/wife/civ	il partne	r						
	child or step-child									
	parent(s)/step-parent(s) or other ascending or descending line family member (only applicable to EEA worker family members)									
Prov	vide detail	s of their	employ	ment						
	•	•	_		y continue to work ails of employment.					
Plea	ase provid	le your :								
Exp Day	iry date fo	•		tus - i	f applicable					
,	-	-								
Sha	re code									
	ase provice of birth	le your f	amily n	emb	er's:					
Day	Mont	h Year								
	-	-								
Stat	us expiry									
	- 1	-								
Sha	re code									
					now go to 6.1					
					3					

5.8 Are you the family member of an EEA or Swiss national who entered the UK before 31 December 2020, and you joined them after this date?





5.9 Have you or your family member been granted leave under the Afghan Relocations and Assistance Policy (ARAP) or the Afghan Citizens Resettlement Scheme (ACRS)?

	l o -	- go 1	to 5 .	10						
١	es/									
	I have been granted leave under the ARAP or ACRS.									
	I have been granted leave in line with my family member. My family member is my:									
			hus	sband	l/wif	e/civil	par	tner		
			par	ent o	r ste	p-pa	rent			
				your:		rence	, D.L.I	nhor		
		ПОП	ie C	лисе	ieie	rence	Hui	libei		
		Date Day	e lat	est st Mont		gran Year	ted			
				-		-				
		Date Day	e thi	s stat Mont		due Year	to e	xpire)	
		Day		-		-				
	Have you lived outside the UK and Islands since your latest status was granted?									
			No	– go	to S	ectio	n 7			
			Ye	s – go	o to	6.2				

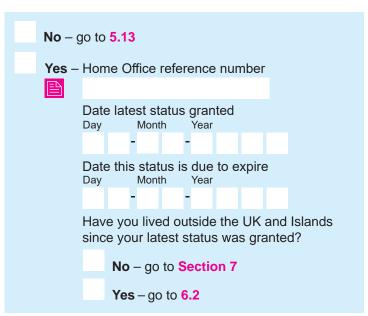
- **5.10** Do you have settled status in the UK? By settled status we mean:
 - you have been granted indefinite leave to enter or remain; or
 - you have a right of abode in the UK.

No – go to 5.11									
Yes – Home Office reference number									
	Date granted status Day Month Year								
		-		-					
Have you been ordinarily resident in the UK and Islands for three years prior to the first day of the first academic year of your course?									rst
	No – you need to send supporting documents. Please check "Break in residency" on page 7 of the notes, then go to 6.1								
		Yes-	you r docu see v	need to ments what you	ser . Re ou n	ad th	ne n	otes t	-

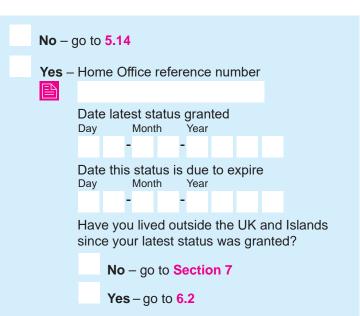
5.11 Have you or a family member been granted Discretionary leave as a result of a failed asylum application?

	No – go to 5.12								
	Yes – Home Office reference number								
	Date latest status granted Day Month Year								
	Date this status is due to expire Day Month Year								
								S	
			No – go	to Sec	tion 7				
			Yes – go	to 6.2					

5.12 Have you or a family member been granted Discretionary leave (where no application for asylum has been made)?



5.13 Have you or a family member been granted leave to remain in the UK on the grounds of family life?





5.14	Have you or a family member been granted leave to remain in the UK on the grounds of private life?	Yes – Home Office reference number Date latest status granted Day Month Year Date this status is due to expire Day Month Year Have you lived outside the UK and Islands since your latest status was granted? No – go to Section 7 Yes – go to 6.2
5.15	Have you or a family member been granted leave to remain outside the immigration rules?	No – go to 5.16 Yes – Home Office reference number Date latest status granted Day Month Year Date this status is due to expire Day Month Year Have you lived outside the UK and Islands since your latest status was granted? No – go to Section 7 Yes – go to 6.2
5.16	Have you or a family member been granted leave to remain as a Stateless Person?	No – go to 5.17 Yes – Home Office reference number Date latest status granted Day Month Year Date this status is due to expire Day Month Year Have you lived outside the UK and Islands since your latest status was granted? No – go to Section 7 Yes – go to 6.2

5.17 Have you or a family member been granted refugee status in the UK?

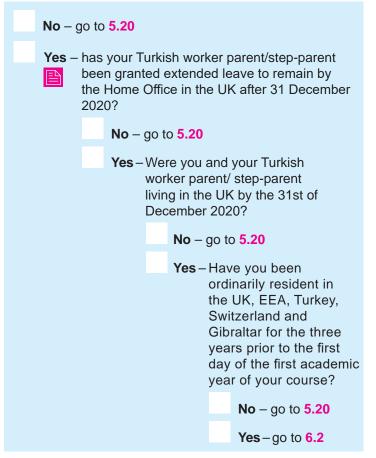
N	No – go to 5.18										
Y	Yes – Home Office reference number										
	Date latest status granted Day Month Year										
	Buy					-					
	Date this status is due to expire Day Month Year										
			-			-					
	Have you lived outside the UK and Islands since your latest status was granted?							ds			
	No – go to Section 7										
			Yes	– go	o to	6.2					

5.18 Have you or a family member been granted Humanitarian Protection?

No –	No – go to 5.19								
Yes -	Yes – Home Office reference number								
	Date latest status granted Day Month Year								
	Date this status is due to expire Day Month Year								
	Have you lived outside the UK and Islands since your latest status was granted?								
	No – go to Section 7								
	Yes – go to 6.2								



5.19 Are you the child of a Turkish worker who is working in the UK?



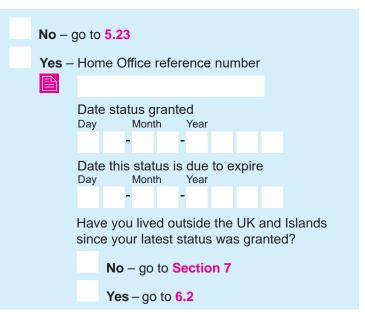
5.20 Have you been granted leave to remain in the UK under Section 67 of the Immigration Act 2016 or are you the dependent child of someone who has?

No – 9	o to 5.21									
Yes -	Yes – Home Office reference number									
	Date status granted Day Month Year									
	Date this status is due to expire Day Month Year									
	Have you lived outside the UK and Islands since your latest status was granted?									
	No – go to Section 7									
	Yes – go to 6.2									

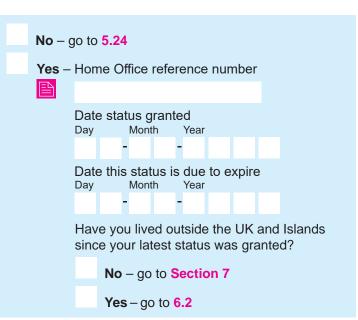
5.21 Have you been granted 'Calais leave' in the UK or are you the dependent child of someone who has?

No – go to 5.22										
Yes –	Hon	ne Of	ffice	refer	ence	nur	nbei	-		
Date status granted Day Month Year										
	Date Day	e this	stat Mon		due Year	to e	xpire	е		
Have you lived outside the UK and Islands since your latest status was granted?								ds		
			Ū	to S	ectic	on 7				

5.22 Have you been granted leave to remain in the UK as the victim of domestic violence or abuse or are you the dependent child of someone who has?



5.23 Have you been granted leave to remain as a person who has been a bereaved partner or are you the dependent child of someone who has?





5.24 Tick the box which applies to you	I have answered 'Yes' to at least one question in this section. You need to go back to the question you answered 'Yes' to and follow the instruction given there.
	I have answered 'No' to all the questions in this section. If you think you may be eligible but have answered 'No' to all the questions, please contact our helpline on 0300 200 4050 .



Section 6 Student's residence history

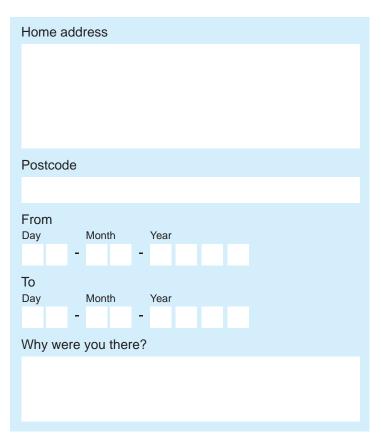
6.1 Tell us your address details for the last three years before the start of the first academic year of your course.

For example – if your course starts in September 2022, we need to know where you lived between 01/09/2019 and 01/09/2022. There should be no gaps in the dates you give us.

If you need more space, you can attach additional pieces of paper to this form.

Now go to **Section 7**

Home a	ddress			
Postcoo	de			
From				
Day	Month	Year		
	-	-		
То				
Day	Month	Year		
Day	-	-		
Day		-		
Day	-	-		
Day	-	-		





Section 6 Student's residence history (continued)

6.2 Give details of your residency from the date you received your last status from the Home Office.

NOTE

If you have been granted:

 indefinite leave to remain as the victim of domestic violence or abuse;

or

 indefinite leave to remain as a person who has been a bereaved partner

or

 leave under the Afghan Relocations and Assistance Policy (ARAP) or the Afghan Citizens Resettlement Scheme (ACRS)

only provide address history from when you received the status. You only need to provide up to a maximum of 3 years information. There should be no gaps in the dates you give us.

Now go to Section 7

Home address
Postcode
From North Year
Day Month Year
To Day Month Year
Why were you there?

Home address
Postcode
From
Day Month Year
То
Day Month Year
Why were you there?

Section 7 Student's independence details

7.1	Tick one of the following statements that will apply to you on the first day of the first academic year of your course		I'll be aged 25 or over – go to 7.2 I'll be responsible for a child – go to 7.2 I'll have financially supported myself for 3 years or more (this does not have to be 3 consecutive years) – go to 7.2 I have not lived in the legal care of my parents for a combined total of at least 13 weeks before turning 25 (you need to send supporting documents, read the notes to see what you need to send) – then go to Section 11 I'll be, or will have been, married or in a civil partnership – go to 7.2 I will have been estranged from both my parents for more than 12 months – go to 7.2 Both my parents are deceased – go to 7.2 None of the above – go to 7.3
7.2	to see what you need to send.	·	to complete Section 8 . If you have a partner, they need to

7.3 If you ticked none of the above.

You are a **dependent student**. You need to complete **Section 8** and your parent(s) need(s) to complete **Section 9** and **10**.



Section 8 Student financial details



Data Sharing

We will share and check the details you give us with HM Revenue & Customs, allowing us to gain the most accurate information possible. This can only be done if you have a valid National Insurance (NI) number. This information will be used to work out if you are eligible to get Welsh Government Learning Grant Further Education (WGLG FE) based on household income. To find out more about how your information is used and why, make sure you read our Information Usage Summary on page 4 of the accompanying notes.

You can get up to £1,500 for a full-time course or up to £750 for a part-time course, depending on the household income. The higher income from you or your parent(s)/partner will be used to assess your entitlement.

Annual household income	Part-time (275 – 499 hours)	Full-time (500+ hours)
Up to £6,120	£750	£1,500
£6,121 – £12,235	£450	£750
£12,236 – £18,370	£300	£450
£18,371 and above	£0	£0

Part A

Financial information for tax year 2020-21

How to complete Part A

- Answer every question.
- Where you answer 'Yes' to a question you must give gross income amounts.
- Any amounts given must be for the tax year starting 6 April 2020 and ending 5 April 2021.
- If you leave any question blank in Part A we will not be able to process this application.
- If you don't receive a specific type of income listed in a question, write 'n/a'.

Were you in receipt of Universal Credit?

Do I need to send any evidence of financial details with this application?

No, you don't need to send any evidence of your financial details now, but we may write out to request this at a later date.

What if my income has dropped since 2020-21?

If your household income in **2020-21** was over the threshold but is now under it, you may be eligible for this grant. Go to page 23 of the notes for more information.

If you're self assessed – read page 23 of the notes for more information.

If you're not self assessed – you can use your P60 to complete this section.

8.1 NI number

8.2 Were you in receipt of Income Support or Income-related Employment and Support Allowance?

No No

Yes



No

8.3

8.4	Did you receive any income from salary, wages, taxable state benefits or from				
	occupational or private pensions?		Yes – give details	No – go to 8.5	
①	Total income from salary/wages	£			
(i)	Total income from taxable state benefits	£			
	Total income from occupational pension(s) If you received a lump sum pension, only declare the	£			
	amount you received that you paid tax on.				
	Total income from private pension(s) If you received a lump sum pension, only declare the	£			
	amount you received that you paid tax on.				
8.5	Did you receive any income from a state retirement pension?		Yes – give details	No – go to 8.6	
		£			
	Total non-lump sum amount received	L			
	Total lump sum amount received	£			
3.6	Did you receive any income from savings and investments?		Yes – give details	No – go to 8.7	
①	Total interest from UK banks, building societies and unit trusts	£			
(i)	Total income from UK life insurance gains, securities and partnerships	£			
(i)	Total income from UK investments and dividends	£			
①	Total income from foreign investment and dividends	£			
8.7 (i)	Did you receive any taxable benefits in kind?		Yes – give details	No – go to 8.8	
		0			
	Total income from taxable benefits in kind	£			
8.8	Did you receive any other income during tax year 2020-21 that you have not told us		Yes – go to Part B	No – go to Part C	



Part B

Any other income

How to complete Part B						
 Answer every question. Where you answer 'Yes' to a question you must give gross income amounts. Any amounts given must be for the tax year starting 6 April 2020 and ending 5 April 2021. If you leave any question blank we will not be able to process this application. If you don't receive a specific type of income listed in a question, write 'n/a'. 						
3.9	Did you receive any income from self-employment?		Yes – give details		No – go to 8.10	
1	Total taxable profit from businesses	£				
①	Total taxable profit from partnerships	£				
3.10	Did you receive any income as a Minister of religion?		Yes – give details		No – go to 8.11	
1	Total taxable income minus expenses that are not included on your P60 or P11D	£				
3.11	Did you receive any other taxable income or lump sums?		Yes – give details		No – go to 8.12	
	Total income received	£				
3.12 ①	Did you receive any income from property lettings?		Yes – give details		No – go to 8.13	
	Total income received	£				
3.13	Did you receive any income from UK trusts?		Yes – give details		No – go to 8.14	
U	Total income received	£				



8.14	Did you receive any foreign income?	Yes – give details No – go to 8.15		
	Total income received	£		
8.15	Did you receive any income from an overseas pension?	Yes – give details No – go to 8.16		
	Total income received	£		
8.16	Did you receive any other overseas income and gains?	Yes – give details No – go to 8.17		
	Total income received	£		
Par Inco	rt C me deductions			
 Answer every question. Where you answer 'Yes' to a question you must give gross deduction amounts. Any amounts given must be for the tax year starting 6 April 2020 and ending 5 April 2021. If you leave any question blank in Part C we will not be able to process this application. If you don't receive a specific type of deduction listed in a question, write 'n/a'. 				
8.17	Did you pay any private pension contributions? Don't include any payments to a workplace pension.	? Yes – give details No – go to 8.18		
	Total amount you paid	£		
8.18	Did you pay any Additional Voluntary Contributions (AVCs)?	Yes – give details No – go to 8.19		
	Total amount you paid	£		
8.19	Deductions towards wages for domestic help due to incapacity?	Yes – give details No – go to 8.20		
	Total amount you paid	£		



8.20 Did you have any allowable expenses on which you claimed tax relief?



Total amount on which you claimed tax relief

Independent student without a partner - go to Section 11.

Independent student with a partner - your partner needs to complete Sections 9 and 10, then you need to complete Section 11.

Dependent student - your parent(s) need(s) to complete **Sections 9** and **10**, then you need to complete **Section 11**.



Section 9 Parent(s)/Partner financial details

How to complete this section

If you're a single parent of the student.

Enter your information as Parent 1, leave Parent 2/Student's partner blank.

If there are two parents in the student's household.

Complete this section with information for both Parent 1 and Parent 2/Student's partner. Remember to complete the 'Relationship to student' box.

If you're the student's partner.

Enter your information as Parent 2/Student's partner. Remember to complete the 'Relationship to student' box, leave Parent 1 blank. Read page 23 of the notes for more information.

If you're self assessed – read page 23 of the notes for more information.

If you're not self assessed – you can use your P60 to complete this section.

Data Sharing

We will share and check the details you give us with HM Revenue & Customs, allowing us to gain the most accurate information possible. This can only be done if you have a valid National Insurance (NI) number. This information will be used to work out if the student is eligible to get Welsh Government Learning Grant Further Education (WGLG FE) based on household income. To find out more about how your information is used and why, make sure you read our Information Usage Summary on page 4 of the accompanying notes.

The student can get up to £1,500 for a full-time course or up to £750 for a part-time course, depending on the household income. The higher income from both parents, or the student, or the student's partner, will be used to assess the student's entitlement.

Annual household income	Part-time (275 – 499 hours)	Full-time (500+ hours)
Up to £6,120	£750	£1,500
£6,121 – £12,235	£450	£750
£12,236 – £18,370	£300	£450
£18,371 and above	£0	£0

Personal details

Parent 1 Parent 2/Student's partner

Relationship to student	Relationship to student
Forename	Forename
Surname	Surname
National Insurance number	National Insurance number
Date of birth	Date of birth
Day Month Year go to Part A	Day Month Year - go to Part A



Part A

Financial information for tax year 2020-21

How to complete Part A

- · Answer every question.
- Where you answer 'Yes' to a question you must give gross income amounts.
- Any amounts given must be for the tax year starting 6 April 2020 and ending 5 April 2021.
- If you leave any question blank in Part A we will not be able to process this application.
- If you don't receive a specific type of income listed in a question, write 'n/a'.

Do I need to send any evidence of financial details with this application?

No, you don't need to send any evidence of your financial details now, but we may write out to request this at a later date.

What if my income has dropped since 2020-21?

- If your household income in 2020-21 was over the threshold but is now under it, the
- student may be eligible for this grant. Go to page 23 of the notes for more information.

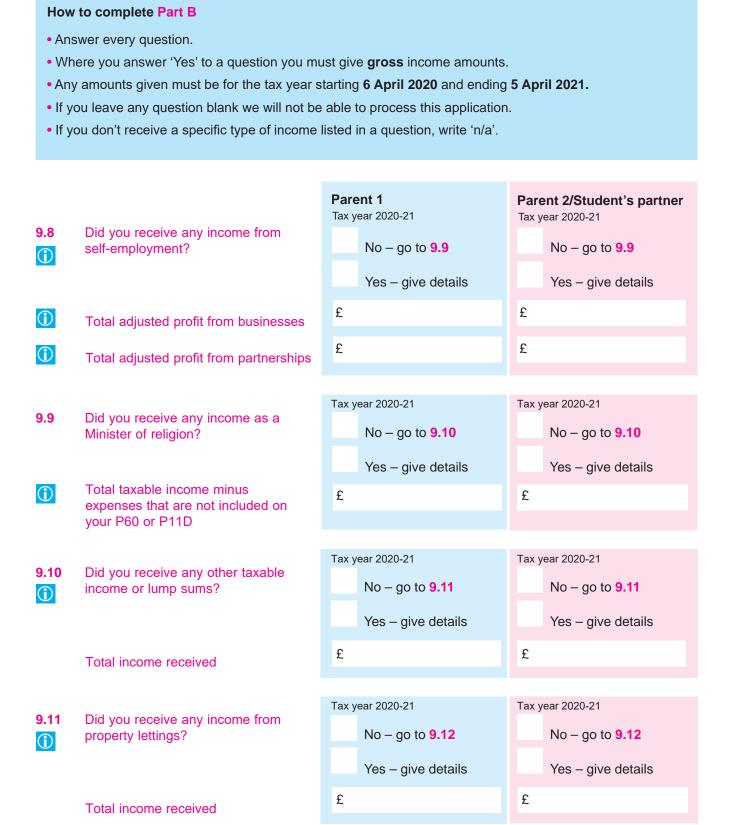
0.4	Were you in receipt of Income Support or Income-related Employment and Support Allowance?	Parent 1 Tax year 2020-21	Parent 2/Student's partner Tax year 2020-21
9.1		No	No
		Yes	Yes
0.0	Were you in receipt of Universal Credit?	Tax year 2020-21	Tax year 2020-21
9.2		No	No
		Yes	Yes
	Did you receive any income from salary, wages, taxable state benefits or from occupational or private pensions?	Tax year 2020-21	Tax year 2020-21
9.3		No – go to 9.4	No – go to 9.4
		Yes – give details	Yes – give details
①	Total income from salary/wages	£	£
①	Total income from taxable state benefits	£	£
	Total income from occupational pension(s)	£	£
	If you received a lump sum pension, only declare the amount you received that you paid tax on.		
	Total income from private pension(s)	£	£
	If you received a lump sum pension, only declare the amount you received that you paid tax on		

9.4	Did you receive any income from a state retirement pension?	Tax year 2020-21		Tax year 2020-21	
			No – go to 9.5		No – go to 9.5
			Yes – give details		Yes – give details
	Total non-lump sum amount received	£		£	
	Total lump sum amount received	£		£	
		Tax ve	ear 2020-21	Tax	year 2020-21
9.5	Did you receive any income from savings and investments?		No – go to 9.6		No – go to 9.6
V	ŭ		Yes – give details		Yes – give details
(Total interest from UK banks, building societies and unit trusts	£		£	
①	Total income from UK life insurance gains, securities and partnerships	£		£	
①	Total income from UK investments and dividends	£		£	
(i)	Total income from foreign investment and dividends	£		£	
		Tax ye	ear 2020-21	Tax	year 2020-21
9.6	Did you receive any taxable benefits in kind?		No – go to 9.7		No – go to 9.7
			Yes – give details		Yes – give details
	Total income from taxable benefits in kind	£		£	
9.7	Did you receive any other income	Tax year 2020-21		Taxy	year 2020-21
3.1	during tax year 2020-21 that you have not told us about in Part A ?		No – go to Part C		No – go to Part C
			Yes – go to Part B		Yes – go to Part B

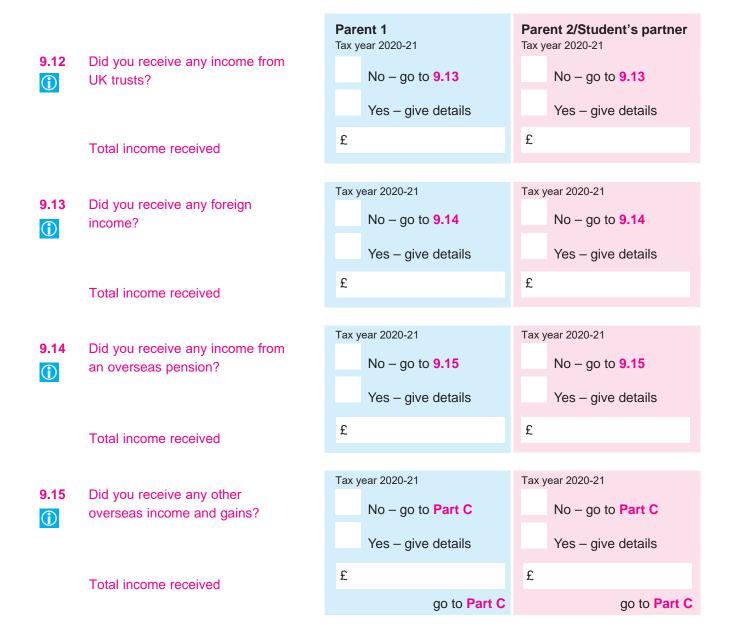


Part B

Any other income









Part C

Income deductions

How to complete Part C

- Answer every question.
- Where you answer 'Yes' to a question you must give gross deduction amounts.
- Any amounts given must be for the tax year starting 6 April 2020 and ending 5 April 2021.
- If you leave any question blank in Part C we will not be able to process this application.
- If you don't receive a specific type of deduction listed in a question, write 'n/a'.



go to Section 10



go to Section 10

Section 10 Parent(s)/partner's declaration

How to complete this section

If you're a single parent of the student

Read and understand the declaration below then sign and date as **Parent 1**, leave **Parent 2/Student's** partner blank.

If there are two parents, or one parent and their partner, in the student's household

Read and understand the declaration below then sign and date both **Parent 1** and **Parent 2/Student's** partner. Your partner should complete the declaration for **Parent 2**.

If you're the partner of the student

You need to read and understand the declaration below then sign and date as **Parent 2/Student's partner**, leave **Parent 1** blank.

Parent/Partner declaration

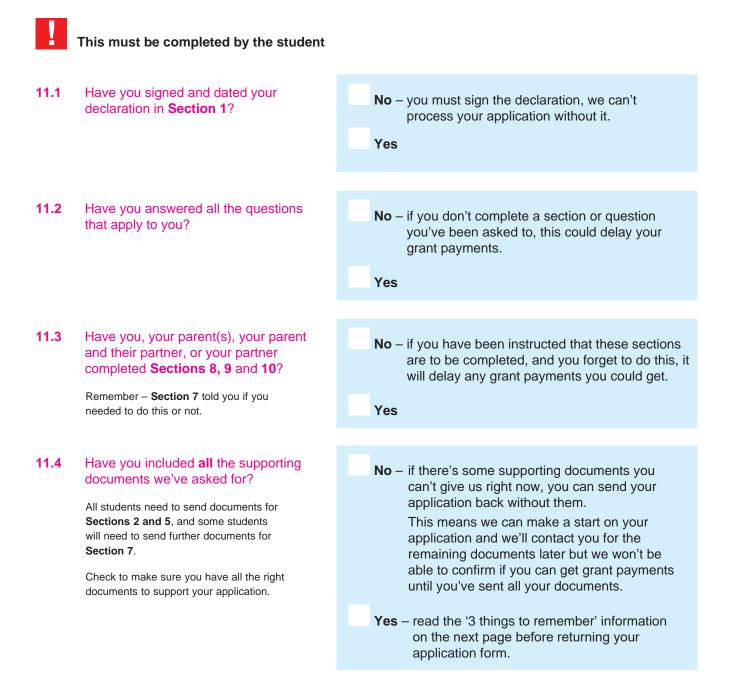
By signing and dating this declaration you confirm that:

- the information given on this form is correct and complete to the best of your knowledge and belief;
- you understand that any attempt to dishonestly obtain this grant shall be treated as fraud and may result in criminal and/or civil proceedings against you; and
- you have read and understood these statements.

Parent 1	Parent 2/Student's partner
Full name (in BLOCK CAPITALS)	Full name (in BLOCK CAPITALS)
Signature	Signature
Today's date Day Month Year	Today's date Day Month Year



Section 11 Finalising your application





3 things to remember



1 Get paid on time!

Send us your completed application form as soon as you can and as far in advance of your course start date as possible so that there is plenty of time for us to contact you to finalise your grant application before you start your studies.

Don't worry if you don't have all your supporting documentation right now, still send us your completed form so we can start to process it. Just send in your documents as soon as you can after this in order to avoid any delay.

Make sure you send us your completed application form with all appropriate evidence by **30th June 2022** at the latest if you want to have your grant application assessed and ready for the start of your course.



2 Check the postage

Make sure that you've included all evidence with your completed application, had it weighed and paid the correct postage costs.

Remember to ask for proof of postage!



3 Send the form

Return your completed form and supporting evidence to the address below:

Student Finance Wales FE Customer Services PO Box 5597 Glasgow G52 9BS



Confidential

Equal opportunities questionnaire

How to complete this section

The following questions are voluntary – you do not have to answer them. Whether you answer them or

not will not affect your application for this grant. If you do answer, the information may be used to help the Welsh Government develop its policies in the future.					
1	Do you consider yourself to have a disability?		Yes No		
2	What do you consider your nationality identity to be? (Choose as many or as few as apply.)		Welsh British Irish Scottish English Other		
3	Choose ONE section from A to E, then tick the appropriate box to indicate your ethnic group.	Α	White British Any other white background		
		В	Mixed White and Black Caribbean White and Black African White and Asian Any other mixed background		
		С	Asian or Asian British Indian Pakistani Bangladeshi Any other Asian background		
		D	Black or Black British Caribbean African Any other black background		
		E	Chinese or other ethnic group Chinese Any other		

