

Internal Quality Assurance (IQA) Policy

Scope and Purpose of Policy

Internal Quality Assurance is the quality management process that ensures the quality and consistency of the assessment practice within the learning environment and assures adherence to National Standards.

Policy Statements

This policy aims to:

- ensure the quality of assessment processes through the systematic monitoring of assessment procedures, practices and outcomes;
- ensure the consistency of the assessment process across the College;
- ensure that assessment is carried out to Awarding Organisation Requirements and national standards.
- provide feedback on different aspects of the assessment system to the programme team, Departmental and College management and the Awarding Organisation.
- provide appropriate advice and support to Assessors and Internal Quality Assurers.
- enable Assessors and Internal Quality Assurers to identify and meet their training and development needs.
- provide a consistent approach to the quality of the assessment process that allows departments to customise according to awarding organisations' individual requirements.

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Revision No:	Rev 2
Last Revision Date:	05/10/16
Next Revision Date:	03/06/17

Equality and Diversity Statement

In accordance with College procedures, an Equality Impact Assessment is currently being undertaken for this Policy.

Health and Safety Implications

There are no Health and Safety implications for this policy.

Linked Policies

- Quality Policy

Linked Procedures

- Internal Quality Assurance Procedure

Location and Access to the Policy

This policy is available from the staff intranet and may be out of date if printed.

Date approved: 19 April 2013

Approved by: CQSA

Review date: 30/06/17

Responsible Manager: Dean of Quality Improvement

Executive Lead: Vice Principal Curriculum SJ

Accessible to Students: No

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