



**PULL-OUT
INSIDE!**

**NEW PART-TIME AND PROFESSIONAL
COURSE GUIDE FOR ADULTS**
Develop your skills, progress your career, or change it
- New funding – you could learn for FREE!

Cardiff and Vale College news



Cardiff and Vale College
Coleg Caerdydd a'r Fro

Eleventh Edition | Summer 2021

www.cavc.ac.uk | info@cavc.ac.uk | 02920 250 250

 CAVC welcomes calls in Welsh

More adults than ever before can learn for free with Cardiff and Vale College

Cardiff and Vale College launches its biggest
ever range of part-time and professional
courses to give more employed and unemployed
adults the opportunity to boost their careers,
to learn flexibly and for free.

PAGES 2 and 3 ➔



Apply now to get your College
place this September
HEAD TO CAVC.AC.UK

QUICK GUIDE FOR PARENTS

We understand that as a parent or guardian you want the best for your child. At CAVC, we want to inspire young people to develop a passion for what they're studying in an award-winning environment. Here are just a few reasons to choose CAVC.



Our overall student **success rates are among the best in the sector.**

Each year hundreds of young people study A Levels with us. We are one of the largest providers of A Levels in the region, offering **over 30 different subjects** all taught by our specialist A Level teachers. With fantastic progression including Oxbridge and other leading UK and international universities.



As one of the biggest colleges in the UK, we also offer **a huge range of career-focused courses.** From Aircraft Engineering to Art and Design, Business to Beauty Therapy, Construction to Catering, Design to Dance, Engineering to E-Sports... the list goes on!



We pride ourselves on offering a high-quality experience. In our most recent inspection, **Estyn** – Her Majesty's Inspectorate for Education and Training – rated us **Excellent or Good across all areas.**

We have amazing facilities to learn in, from science labs, to film studios, top class restaurants, salons and spas, to industry standard specialist centres in many areas from aerospace to automotive... we've got it covered!



We're a Microsoft Showcase College with excellent online learning! All students have an element of online learning alongside face-to-face teaching on campus. It gives you a great additional skillset that employers value and students really like it too! It also means that whatever happens, your high-quality education continues.

At CAVC we **focus on creating skilled and employable people that stand out from the crowd** and progress. All students have exciting experiences including work placements, live industry briefs or community projects, guest speakers, support with applying to university, national skills competitions and more.

Our **brilliant teachers have a wealth of expertise and experience,** bringing knowledge that provides students with more than just a qualification. They're also friendly, welcoming and award-winning!



We have **award-winning wrap around support for students** too, recognised as top in the UK! With teams of specialist staff including learning support, wellbeing and financial support on hand throughout your time at College.

Whatever course you choose, all students continue to improve their **English, Maths and Digital skills.** We know these are important for any career or university, and support those who miss out on a GCSE to resit where possible.



We **encourage everyone to use and develop their Welsh** with more bilingual courses than ever and the opportunity to be assessed in Welsh on all courses.

And with all this our students stand out and progress to top class universities, secure great jobs and take the next step in their journey to achieving their goal!



The skills I have learned from this course have really helped me with my future aspirations. I would recommend it.

Amaris Powell
Level 3 Teaching and Learning

Amaris Powell studied an Education and Training PLA course for free at CAVC

More adults than ever before can learn for free with Cardiff and Vale College

Living through the COVID-19 pandemic over the last year has led many adults across the country to reconsider their aspirations and future careers, and Cardiff and Vale College is on hand to help.

Many people have seen their career or the industry they work in negatively impacted and have experienced periods of furlough and uncertainty about the future. Many have had time to reflect on what they really want from the future – maybe taking a step up the career ladder, going it alone with their own business, or training for a brand-new career that offers more security or a better work life balance.

To support adults across the region to achieve their ambitions, Cardiff and Vale College has expanded its offer, with more part-time courses than ever before and more opportunity for adults to gain valuable professional qualifications free of charge.

The College is offering a huge range of courses which span many career areas. Working with employers across the region, the College ensures the qualifications offered fulfil skills requirements now and for the future, supporting key areas of growth for the region that are predicted to see increases in employment opportunities. This includes offering sought after qualifications, which many adults will be able to access for free, across areas including Engineering, Building Services and Construction, Business, Computing and Digital, Hospitality, Health, Care, Teaching and many more. Many qualifications are also new this year including Project Management Prince2®, AgilePM®, SCRUM; Adobe Design Suite and courses in Green Technology.

In a year when many have faced financial challenges, the College, with the support of the Welsh Government, is enabling more adults to learn and gain professional qualifications for free. To find out more, see the feature on page 3 titled 'Could you qualify for a free part-time course?'

To remove further barriers to learning for adults, the College is also offering most courses online and with flexible study so you can undertake qualifications virtually at home, and fit learning around work, family and other commitments. As the first Microsoft Showcase College in the country, CAVC uses a range of simple to use platforms, including Microsoft Teams, so you can attend live sessions with expert teachers from a wide range of industries or access other online resources. You can also benefit from CAVC's award-winning support for learners online, recognised as the top in the UK (see page 4), if you need support with returning to learning or with specific needs.

Over the last year, thousands of adults across Cardiff and the Vale have already boosted their career prospects, accessing qualifications free of charge through the College.

Marta Herrero Martinez, accessed a free Mental Health First Aid course to support her career. She said: "I chose this course because the pandemic meant I was furloughed for a very long time and I just thought it was a perfect opportunity to learn more about mental health. The course was online and divided into webinars. It has helped me a lot to learn how to be more supportive in my role as a manager. If someone asked me if they should do a course I



Cardiff and Vale College launches its biggest ever range of part-time and professional courses to give more employed and unemployed adults the opportunity to boost their careers, to learn flexibly and for free.

would say 'yes' because I did it".

Amaris Powell studied Level 3 Teaching and Learning for free to support her career aspiration of working in education. She said: "Applying is really easy – you just go onto the website and it tells you how to do it and there's also a section where you can contact someone who can help you. It was a really easy process.

"I found the course really interesting – I was anxious at first because this was the first time I've done an online course, but my tutor was amazing. She just helped everyone get through and she made everyone comfortable and I just loved the course because there was just so much to learn. There were moments when I thought I wasn't going to be able to finish things on time because I work, but it wasn't an issue because there is a flexible time frame. The skills I have learned from this course have really helped me with my future aspirations. I would recommend it."

Kay Martin Principal of Cardiff and Vale College said: "We understand the importance of the right skills and qualifications to access the

it felt so important for us to remove as many barriers as we could to support more adults than ever to learn and boost their future career.

Kay Martin
CAVC Principal

career you want for your future. We are pleased to be offering more courses for adults than ever before and have continued to work with employers across the region to ensure these reflect the skills that are needed and qualifications that are valued by employers.

"After the year we have all had, and the uncertainties and financial struggles many have faced, it felt so important for us to remove as many barriers as we could to support more adults than ever to learn and boost their future career. Offering more adults the opportunity to learn free of charge and providing online and flexible study to fit around work, home and other commitments are important steps to achieve this. As an adult in Cardiff and the Vale there has been no better time to learn, with a huge range of opportunities and so much support to achieve your ambitions."

See what you could do!

Look at the pull-out guide for a full list of courses.

PAGE 7



Could you qualify for a free part-time course?

Free courses for unemployed adults or adults in receipt of specific benefits

Some courses and professional qualifications offered by Cardiff and Vale College have a fee to pay. However, this year the College is offering all adults who are unemployed or in receipt of specific benefits (incl. Universal Credit/Housing Benefit/Job Seekers Allowance/Carers Allowance/Employment and Support Allowance) access to these FREE OF CHARGE*.



Check out the **Part-Time & Professional Course Guide Pull Out** and look for courses with £

Free courses for employed adults

Many courses offered by CAVC are available through a Personal Learning Account (PLA). A Personal Learning Account (PLA) is funded by Welsh Government to help boost your career. They are simple to set up and allow you to access a huge range of courses and professional qualifications FREE OF CHARGE.

Access a PLA if you are aged over 19, living in Wales, employed or self-employed and any one of the below applies to you:

- Earning under £29,534
- Currently on or have been on furlough
- At risk of being made redundant
- Working on a zero-hour contract
- Agency staff
- Experienced or likely to experience negative financial impact due to current economic conditions (eg. COVID-19/ UK departure from EU).

PLA is not available if you are unemployed, in full-time education or learning and in receipt of ALG or EMA funding.



Check out the **Part-Time & Professional Course Guide Pull Out** and look for courses with 📖

Free courses for all

Cardiff and Vale College also offers several courses that are FREE TO ALL ADULTS* whether unemployed or employed. These include Adult Basic Education (English, Maths and IT) and ESOL (English for Speakers of Other Languages) courses, up to and including Level 1.



Check out the **Part-Time & Professional Course Guide Pull Out** and look for courses with 😊

Not sure where to start?

Our friendly Customer Service team are here to answer any questions you may have. Go to www.cavc.ac.uk and click the LiveChat icon 🗨️, call 02920 250 250 or email info@cavc.ac.uk

*A registration fee of £10-30 may be charged, depending on length of course/ number of courses studied during the year. Some courses require professional registration/ examinations/ additional equipment to be purchased to complete the course, details on this can be found on the course information for each course at www.cavc.ac.uk Financial support for these fees may be available.





Some of CAVC's award-winning support team

CAVC support for students awarded the best in the UK

The high level and quality of support that Cardiff and Vale College offers its learners saw the College recently awarded the prestigious TES FE Award for Support for learners.

The support provided by CAVC was judged the best across all colleges in the UK. Alongside the day-to-day support provided by a Course Tutor, the College has invested in expert teams of specialist staff, available to provide individualised wraparound help to support the wellbeing of all students and remove all barriers possible for each student to get the most out of their time at college and reach their potential.

This includes a dedicated team who provide support for learner wellbeing and safeguarding, mental and emotional health, counselling, and dedicated support for vulnerable groups. It includes specialist expert support for learners with additional learning needs, other specific needs or learning coaches to help with study. Teams are also in place to support and advise on financial support.

With all students undertaking some online learning as part of their course, the College has put in place a virtual helpdesk

available to support students to access learning at home. Whilst a dedicated Careers team are available to provide one-to-one support for UCAS applications, applying for jobs and to help all students take their next step.

All this support can be accessed by learners on campus and online, with support teams providing information via a learner portal, the College's own app, providing appointments via Microsoft Teams and through email, phone and livechat.

Kay Martin, Principal of Cardiff and Vale College said "We are committed to providing the best support possible for all of our students. To be recognised for this during a year when supporting our learners has never been more important, is a testament to our fantastic staff".

To find out more go to cavc.ac.uk/support



Welsh Ambassador Katie Hill

CAVC increases opportunities and support for students from Welsh speaking schools

Cardiff and Vale College has boosted opportunities for students coming from Welsh schools across the region to continue learning bilingually and through the medium of Welsh.

As part of its commitment to further strengthening its Welsh curriculum, the College has bolstered its offer by adding dedicated Welsh medium and bilingual pathways in areas such as Children's Care, Public Services and Sport, alongside enabling learners to be assessed in Welsh, whatever subject they are studying. A programme of support to enable students to take the language through their lives and into their future careers is also in place.

From Welsh Ambassadors – a team of Welsh speaking students in place to offer a wide range of Welsh medium extra-curricular opportunities and support their peers – to Welsh Champions – Welsh speaking teachers from different curriculum areas in place to help, support and further develop Welsh across CAVC – a number of new initiatives have been launched to support students wanting to continue using their Welsh in a college setting.

Katie Hill, one of the Welsh Ambassadors and winner of the College's Outstanding Commitment to the Welsh Language award sponsored by Coleg Cymraeg Cenedlaethol, is studying A Levels at CAVC and has found the College to be a great support of her language skills; "The College is 100% helping me achieve my goals. I have never been in an educational system that is so supportive of not only my future, but right now in the present moment as well.

"As someone who was in primary and secondary school in a Welsh medium, moving somewhere English based is very intimidating but I believe the integration has been amazing here at the College.

"I think what I've enjoyed the most about being in college is the ability to promote the Welsh language and not only be able to show students that it can be taken further into education but it can also be used for fun."

You can find out more about the opportunities available to learn in Welsh and the support in place at cavc.ac.uk/welshcourses

CAVC for Business

Are you an employer looking to upskill your staff?

CAVC for Business offers a huge range of training courses including:

- ILM • CIPD • Health and Safety • Project Management • IT and more

We also offer bespoke training packages to meet all needs.

Contact us for advice to see how we can support your business.

cavcforbusiness.co.uk

business@cavc.ac.uk

Upskilling@Work

Uwchsgilio@Waith

Cwmra Gyneddfwrdd Ewrop

European Social Fund



A selection of Skills Competition Wales medallists, Oscar Griffin, Kaiden Ashun and Evelina Sinkeviciute



Amazing achievements in an extraordinary year

Despite facing a year unlike any other, Cardiff and Vale College students continued to shine.

From securing leading university places and top employment opportunities, to being awarded the best in their industry at what they do. From representing their country in their chosen sport to a host of other amazing individual achievements, CAVC has supported its students to stand out and get noticed.

Each year, hundreds of CAVC students apply for and progress to university, securing top university places across the UK and internationally. A Levels student Oscar Griffin, with the support of the College's A Level Scholars Programme, gained a place studying Classics at Cambridge University for September. Oscar was one of the first cohort to study Classics at A Level in CAVC, when it started offering the course two years ago.

"We are so incredibly proud of what each and every one achieved during this extraordinary year"

Sharon James
Deputy Principal

"My teachers are really engaged and passionate about their subjects, especially my Classical Civilisations teacher Danny, who pushed me to apply and helped me through the process, and my Form Tutor Matthew, who must have done something right with my reference," he said. "Studying at CAVC comes with a lot of independence, making it feel more like a university already."

Many CAVC students have also chosen to progress straight into employment following their course, securing excellent jobs across a wide range of sectors. Evelina Sinkeviciute, who studied Financial Studies, Securities and Investment, a full-time course that combines

certificates from both the Chartered Institute for Securities and Investment and the London Institute of Banking and Finance, achieved A's across all her exams and went straight from her course to a job as a Business Support Analyst at Deloitte.

Through the year, the College continued to support students to compete in a raft of industry skills competitions, with many proving themselves to being among the best of the best in their sector. Electrotechnical Apprentice Kaiden Ashun was named the best in the UK, winning Screwfix Trade Apprentice 2021, while Journalism apprentice Jack Grey was commended for Top Scoop for his coverage of the Colston statue protests in Bristol, which was beamed around the world.

CAVC students also achieved an impressive haul of 30 medals in Skills Competition Wales, gaining a record 14 gold, seven silver and nine bronze across sectors including Culinary Arts, Automotive, Forensic Science, Cyber Security, Enterprise, 3D Game Design, Horticulture and Hairdressing. The competitions see learners train with their industry expert teachers in the College's specialist facilities, offering the opportunity to be recognised as the best in Wales at what they do, with many chosen to represent the country at WorldSkills. The competitions further the students skills, confidence, and provide experiences that help them stand out and secure university and career progression.

BTEC Extended Diploma in 3D Design learner James Roberts won gold in 3D Game Design. He said: "It's a great feeling having won a gold medal. I'm looking forward to progressing on to WorldSkills and challenging myself further."

Other students have taken advantage of other CAVC programmes alongside their course to help them achieve their dreams

– from industry mentoring and coaching, to be a part of one of CAVC's renowned sports academies. Around 70 students participated in the Career Ready programme through the year, a UK-wide initiative the College has partnered with for many years to link leading employers with students to provide mentoring, masterclasses, workplace visits and internships. Previous learners have secured future employment and leading university places through the programme, that this year included online internships in national companies including Accenture, Wedlake Bell, Isio, Portland, Cirkle, AIG, BP, KMF and Marsh & McLennan.

Montanna-Marie Morris-Gallimore completed an online internship with London-based marketing firm KMF Group as part of the Career Ready programme, which she undertook alongside her A Levels. "My virtual experience was amazing, being given the chance to work with a national company in London and work closely with professionals gave me an eye opener into what the future could hold," she said. "Although I wasn't able to be inside the company's building to see how everything runs due to COVID, communicating with members of KMF and completing tasks set by them, really put me into business mode. Having already thought about opening up my own company in the future, this inspiring experience has shed light on some of the steps needed to take in order to achieve my goals."

Despite the disruption caused by the pandemic to sport across the country, CAVC's renowned sports academies continued to work with students to progress their skills and ambitions in their chosen sport, alongside their studies. CAVC has dedicated academies for Rugby, Football, Cricket and Netball, which students on any course can trial for



Wales U20 players Jake Beetham, Nathan Evans and Evan Lloyd with former Rugby Academy Captain Ben Thomas and representatives from CAVC and Cardiff Blues (photo taken pre-COVID-19)

and be a part of alongside their studies, to meet their academic and sporting goals. Former students and CAVC Rugby Academy players Nathan Evans, Construction, Jake Beetham and Evan Lloyd, both A Levels, were all selected to play for Wales U20 Six Nations. The CAVC Rugby Academy also saw its first captain and former A Level student at the College, Ben Thomas, selected for Wales senior squad, for their summer campaign against Canada and Argentina. Members of the cricket, football and netball academies also gained selection for high profile teams including Wales U18s during the year.

Sharon James, Deputy Principal of Cardiff and Vale College said, "It's about more than just qualifications at CAVC. Alongside supporting students to reach their potential on their course, the College prides itself on the additional experiences it can offer students to help them develop their skills and follow their dreams, and there was never going to be any chance of a pandemic getting in the way of that. The students' achievements speak for themselves and we are so incredibly proud of what each and every one achieved during this extraordinary year".



CAVC continues to build on its university-level provision, creating additional career pathways

University-level education at Cardiff and Vale College continues to go from strength to strength, offering people opportunities to progress in their careers or move on to pastures new.

As the first college in Wales to go through a Quality Assurance Agency for Higher Education (QAA) Gateway Review, CAVC has been able to build its portfolio of career-focused courses year on year. Alongside providing its own Higher Education courses, the College works with a network of partner universities from across the UK to bring additional HE opportunities to the Capital Region.

This year the College is launching a new HNC and HND in Engineering, with career pathways in Mechanics, Engineering, Electric and Electronic and Manufacturing.

Other courses include HNDs in Business, Construction & Built Environment and Aeronautical Engineering, building on the College's successful track record of training for these

industries. There are two degrees that are highly regarded in the music industry – the BA in Electronic Music Production and the BMus in Music Recording and Performance. Plus, the innovative BSc in Cyber Security opens doors to careers in many sectors.

As the first and only Microsoft Showcase College in Wales, CAVC lecturers are proven to be able to deliver high quality online learning, whatever the situation.

It also pays to be an HE student at CAVC – offering real value for money with the opportunity to save up to £3,000 on fees, and access grants to make studying HE at CAVC more affordable than ever before. Travel and accommodation costs are also lower when you study locally, providing further savings.

And the College has excellent success rates across its Higher Education courses – producing some top-class results. For example, at CAVC's International Centre for Aerospace Training (ICAT), for two consecutive years most learners studying the BEng Aircraft Engineering have gained First Class Honours degrees, many progressing from studying Aerospace courses at the College, with the option of taking A Levels in Maths, Further Maths or Physics to support their progression to top universities.

To find out more about Higher Education at Cardiff and Vale College, or to start a course this September visit www.cavc.ac.uk/he

Study a Higher Education course with CAVC and benefit from:

- ✓ Personalised teaching, smaller class sizes, lots of support
- ✓ Award winning teaching both on campus and online
- ✓ Save money by staying close to home
- ✓ Recognised qualifications delivered in partnership with expert universities

WE ARE RE-OPENING ON 10TH SEPTEMBER!

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15% OFF YOUR FOOD BILL
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*Valid for beauty treatment dates before end of November. Bookings open 30th September. Terms and Conditions apply. See website for details.

PART-TIME AND PROFESSIONAL COURSE GUIDE

A full list of part-time and professional courses for adults



Each year thousands of adults learn with CAVC. We offer a huge range of courses to develop your skills, progress your career or change it.

This pull-out guide includes our full list of part-time courses for adults. Courses are based across Cardiff and the Vale, with most courses run online – so you can learn from our expert teaching staff at home, around work or other commitments.

There's also brand-new funding available, so more adults than ever can learn and gain professional qualifications for free!



How to apply

Go to www.cavc.ac.uk/coursesforadults to find out more about a course and apply.

Using this Guide



Free courses for employed adults who meet Personal Learning Account criteria (see www.cavc.ac.uk/parttimefunding for criteria).*



Free courses for unemployed adults/ those in receipt of specific benefits (incl. Universal Credit/ Housing Benefit/ Job Seekers Allowance/ Carers Allowance/ Employment and Support Allowance).*



Higher Education courses. Visit www.cavc.ac.uk/uni to find out more*







Free courses for all




To find out more go to www.cavc.ac.uk/PartTimeFunding




For advice on courses, funding and whether you could study for free, contact us. Call 02920 250 250 or  Live Chat at www.cavc.ac.uk
















FAO: Fee on application

















AEROSPACE			
			
Course	Level	Length	£
Aero Engineering – Mechanical Basic Hand Skills £	Level 2	10 weeks	£50
Aeronautical Engineering – Mechatronics / Robotics £	Level 4	10 weeks	£150
Aircraft Fatigue & Damage Tolerance	Level 4	1 week	FOA
Airframe Systems Design	Level 4	1 week	FOA
CAA Exams	Level 4	5 weeks	FOA
Composite Material Structures	Level 3	1 week	FOA
Drones – Introduction to Flight Control £	Level 1	2 weeks	£95
Gas Turbine Appreciation	Level 3	1 week	FOA
Introduction to Aircraft Stress Analysis	Level 4	1 week	FOA
Introduction to Avionics	Level 3	1 week	FOA
Introduction to Robotics & Mechatronics	Level 4	1 week	FOA
Part 147 Certificate – Airline Workforce 	Level 3	Flexible	FREE
Part 66 – Open Modular Courses 	Level 4	Flexible	FREE
Part 66 B1.1 Licence Distance Learning 	Level 4	Flexible	FREE
Part66 B1.1 Licence Distance Learning (Immediate start available)	Level 4	Flexible	£2,249

AUTOMOTIVE			
			
Course	Level	Length	£
AOOM 009 Welding £	Level 2	1 week	£250
AOM 230 Advanced Driver Assistance Systems £	Level 2	1 week	£550
ATA Light Vehicle Inspection £	Level 3	1 week	£550
ATA MET £	Level 3	1 week	£950
ATA MET Re-accreditation £	Level 3	1 week	£600
ATA Senior Paint £	Level 3	1 week	£1,140
ATA Senior Paint Re-accreditation £	Level 3	1 week	£770
ATA Senior Panel £	Level 3	1 week	£1,500
ATA Senior Panel Re-accreditation £	Level 3	1 week	£650
Auto Electrical – Intermediate £	Level 2	30 weeks	£50
Auto–Electrical – Advanced £	Level 3	30 weeks	£50
Automotive Refrigerant Handling £	Level 3	1 week	£375
Automotive Welding (Evenings) 	Level 2	7 weeks	FREE
Auto–Repair and Maintenance £	Level 2	34 weeks	£50
Electric Vehicle Charging 	Level 3	1 week	FREE
Heavy Vehicle £	Level 2	35 weeks	£50
Heavy Vehicle Trailer Maintenance and Repair Principles £	Level 2	30 weeks	£50
Hybrid Vehicle Awareness £	Level 2	1 week	£375
Hybrid Vehicle Awareness – Advanced Accreditation £	Level 2	30 weeks	£475
IRTEC Inspection £	Level 3	1 week	£375

Course	Level	Length	£
IRTEC Inspection Re-accreditation £	Level 3	1 week	£375
Light Vehicle £	Level 2	35 weeks	£50
MOT CPD £	Level 3	1 week	£99
MOT Manager £	Level 3	1 week	£450
MOT Tester £	Level 3	1 week	£895
Vehicle Body Repair £	Level 2	35 weeks	£50
Vehicle Mechanics Introduction £	Level 1	10 weeks	£30
Vehicle Refinishing £	Level 2	35 weeks	£50


BUILDING SERVICES			
			
Course	Level	Length	£
BUILDING SERVICES, PLUMBING & TILING			
Award in the Installation & Maintenance of Heat Pump Systems (Non-refrigerant Circuits) 	Level 3	1 week	FREE
Award in the Installation & Maintenance of Solar Thermal Hot Water Systems 	Level 3	1 week	FREE
Award in the Installation & Maintenance of Small Scale Solar Photovoltaic Systems 	Level 3	1 week	FREE
Domestic Energy Assessment – Certificate 	Level 3	1 week	FREE
F-Gas and ODS Regulations (Cat 1) 	Level 2	1 week	FREE
HNC in Construction & The Built Environment (Building Services Engineering)  	Level 4+	1-3 years	FREE
Hydrocarbon Refrigeration, Air Con & Heat Pump System Installation, Servicing & Maintenance 	Level 2	1 week	FREE
Introduction to Building Services (Plumbing & Electrical) £	Level 1	26 weeks	£30
Plumbing – Taster £	Entry Level 3	2 weeks	£30
Wall & Floor Tiling – Beginner £	Level 1	6 weeks	£30
Wall & Floor Tiling – Taster £	Entry Level 2	6 weeks	£30
ELECTRICAL			
Basic Home Electrics – Beginner £	Level 1	6 weeks	£30
Basic Home Electrics – Intermediate £	Level 2	6 weeks	£30
Basic Home Electrics – Taster £	Entry Level 3	3 weeks	£30
Initial and Periodic Inspection & Testing of Electrical Installations – Award 	Level 3	1 week	FREE
In-Service Inspections & Testing of Electrical Equipment (PAT) 	Level 3	10 weeks	FREE
ENGINEERING			
Computer Aided Design £	Level 2	30 weeks	£100
Engineering Computer Aided Design – Introduction £	Level 3	15 weeks	£50
HNC in Engineering  	Level 4+	1-3 years	FREE
HND in Engineering  	Level 4+	1-3 years	FREE
Machine Practices £	Level 2	18 weeks	£50


























BUSINESS AND PROFESSIONAL				
Course	Level	Length	£	
ACCOUNTING				
AAT Advanced Certificate in Bookkeeping 	Level 3	25 weeks	FREE	
AAT Advanced Diploma in Accounting £	Level 3	33 weeks	£1,195	
AAT Advanced Diploma in Accounting (Blended Learning) £	Level 3	32 weeks	£1,195	
AAT Foundation Certificate in Accounting £	Level 2	33 weeks	£995	
AAT Foundation Certificate in Accounting (Blended Learning) £	Level 2	33 weeks	£995	
AAT Foundation Certificate in Bookkeeping 	Level 2	15 weeks	FREE	
AAT Professional Diploma in Accounting £	Level 4	33 weeks	£1,395	
AAT Professional Diploma in Accounting 	Level 4	33 weeks	FREE	
Award in Financial Education 	Level 2	20 weeks	FREE	
BUSINESS				
Business Administration £	Level 4	52 weeks	£195	
Customer Service £	Level 2	1 day	£30	
Explaining Social Media 	Level 2	6 weeks	FREE	
HNC in Business  	Level 4+	1-3 years	FREE	
HNC Unit – Business & the Business Environment  	Level 4+	7 weeks	FREE	
HNC Unit – Human Resource Management  	Level 4+	7 weeks	FREE	
HNC Unit – Leadership & Management  	Level 4+	7 weeks	FREE	
HNC Unit – Marketing Processes & Planning £	Level 4+	7 weeks	FREE	
Produce a Business Document 	Level 2	7 weeks	FREE	
CILEX				
CILEx Civil Litigation Distance Learning £	Level 3	18 weeks	£230	
CILEx Client Care Distance Learning £	Level 3	18 weeks	£230	
CILEx Contract Law Distance Learning £	Level 3	18 weeks	£230	
CILEx Conveyancing Distance Learning £	Level 3	18 weeks	£230	
CILEx Criminal Law Distance Learning £	Level 3	18 weeks	£230	
CILEx Family Law Distance Learning £	Level 3	18 weeks	£230	
CILEx Introduction to Law & Practice Distance Learning £	Level 3	18 weeks	£230	
CILEx Land Law Distance Learning £	Level 3	18 weeks	£230	
CILEx Law of Tort Distance Learning £	Level 3	18 weeks	£230	
CILEx Legal Research Distance Learning £	Level 3	18 weeks	£230	
HUMAN RESOURCES				
CIPD Certificate in People Practise £	Level 3	28 weeks	£1,275	
CIPD – Intermediate Certificate Human Resources Management (for Service Personnel) £	Level 5	15 weeks	£1,950	
CIPD Advanced Diploma £	Level 6+	32 weeks	£3,000	
CIPD Associate Diploma in Organisational Learning & Development £	Level 5	37 weeks	£2,400	

HUMAN RESOURCES			
CIPD Associate Diploma in People Management £	Level 5	37 weeks	£2,400
CIPD Resource & Talent Planning (single unit) 	Level 5		FREE
CIPD Strategic Diploma in People Management £	Level 6+	41 weeks	£4,000
Foundation Certificate in Human Resources Practice £	Level 3	28 weeks	£1,400
Intermediate Certificate in Human Resources Management £	Level 5	15 weeks	£1,950
LEADERSHIP AND MANAGEMENT			
DiSC Productive Conflict 	Level 3	1 day	FREE
DiSC Sales 	Level 3	1 day	FREE
MARKETING			
CIM Foundation Certificate in Professional Marketing 	Level 3	30 weeks	FREE
CIM Marketing Diploma – Applied Marketing 	Level 4	12 weeks	FREE
CIM Marketing Diploma – Digital Marketing Techniques 	Level 4	12 weeks	FREE
CIM Marketing Diploma – Innovation in Marketing £	Level 6+	14 weeks	£450
CIM Marketing Diploma – Marketing & Digital Strategy £	Level 6+	14 weeks	£450
CIM Marketing Diploma – Planning Campaigns 	Level 4	12 weeks	FREE
CIM Marketing Diploma - The Digital Customer Experience £	Level 6+	14 weeks	£450
PROJECT MANAGEMENT			
SCRUM Developer 	Level 3	Flexible	FREE
SCRUM Master 	Level 3	Flexible	FREE
SCRUM Product OWNER 	Level 3	Flexible	FREE
PRINCE2® Foundation & Practitioner Certification 	Level 5	Flexible	FREE
Prince2 Agile® Foundation & Practitioner Certification 	Level 5	Flexible	FREE
Six Sigma Black Belt 	Level 5	Flexible	FREE
Six Sigma Green Belt 	Level 5	Flexible	FREE
Six Sigma Yellow Belt 	Level 5	Flexible	FREE
Six Sigma Master Black Belt (MBB) 	Level 6	Flexible	FREE

CATERING AND HOSPITALITY				
Course	Level	Length	£	
Barista Skills 	Level 2	5 weeks	FREE	
Customer Services in the Hospitality Industry £	Level 2	10 weeks	£30	
FDQ Certificate in Bakery 	Level 2	30 weeks	FREE	
HNC in Hospitality Management  	Level 4+	1-3 years	FREE	
Level 3 Award in Food Safety 	Level 3	1 week	FREE	
Professional Bar Tendering 	Level 2	15 weeks	FREE	
Professional Cookery 	Level 4	30 weeks	FREE	


COMPUTING & IT
– CAVC DIGITAL ACADEMY



















Course	Level	Length	£
Basic Excel	Level 1	1 day	£125
C Sharp Programming 	Level 2	14 weeks	FREE
C++ Programming 	Level 2	14 weeks	FREE
CompTia Security + 	Level 3	28 weeks	FREE
Database With SQL 	Level 2	5 weeks	FREE
Hacking Techniques & their Defences 	Level 2	1 day	£15
HNC Unit – Database Design & Development 	Level 4+	7 weeks	FREE
HNC Unit – Networking 	Level 4+	7 weeks	FREE
HNC Unit – Programming 	Level 4+	7 weeks	FREE
HNC Unit – Website Design & Development 	Level 4+	36 weeks	FREE
HND In Computing 	Level 4+	1-3 years	FOA
HTML5 Application Development Fundamentals 	Level 4	7 weeks	FREE
Introduction to C++ Coding 	Level 2	1 day	£15
Introduction to Cyber Security 	Level 2	4 weeks	FREE
Introduction to Python Coding 	Level 2	1 day	£15
Java Programming 	Level 2	14 weeks	FREE
MCA Managing Microsoft Teams 	Level 3	10 weeks	FREE
Microsoft 365 Fundamentals 	Level 2	7 weeks	FREE
Microsoft Azure Fundamentals 	Level 2	7 weeks	FREE
Microsoft Power Platform Fundamentals 	Level 2	7 weeks	FREE
Microsoft Security, Compliance & Identity Fundamentals 	Level 2	7 weeks	FREE
Mobility & Devices Fundamentals 	Level 2	7 weeks	FREE
Python Programming 	Level 2	14 weeks	FREE
Software Development Fundamentals 	Level 1	4 weeks	FREE
Spreadsheet Techniques 	Level 2	6 weeks	FREE
Website Development 	Level 2	8 weeks	FREE

FAO: Fee on application

CONSTRUCTION



Course	Level	Length	£
BRICKWORK, CARPENTRY, PLASTERING AND PAINTING AND DECORATING			
Bricklaying 	Level 1	10 weeks	£30
Carpentry – Do it Yourself 	Level 1	10 weeks	£30
Painting & Decorating 	Level 1	10 weeks	£30
Plastering 	Level 1	10 weeks	£30
CONSTRUCTION			
CAD in Construction – 2D Computer Aided Design 	Level 2	15 weeks	FREE
Construction & Built Environment – Extended Certificate 	Level 3	38 weeks	FREE


CONSTRUCTION			
Construction & Built Environment 	Level 3	35 weeks	£850
Construction & Built Environment HNC  	Level 4	30 weeks	FREE
Construction Site Management – NVQ Diploma 	Level 6+	38 weeks	FREE
Construction Site Supervision – NVQ 	Level 4	38 weeks	FREE
Construction Supervisors – Digital Literacy Skills 	Level 2 & 3	18 weeks	FREE
HNC in Construction & The Built Environment (Construction) 	Level 4+	1-3 years	FOA
HNC in Construction & The Built Environment (Civil Engineering) 	Level 4+	1-3 years	FOA
HNC in Construction & The Built Environment (Surveying) 	Level 4+	1-3 years	FOA
Introduction to Construction 	Level 1	10 weeks	£30




CREATIVE










Course	Level	Length	£
Acting for Confidence 	Level 3	10 weeks	£95
Adobe Suite 	Level 3	10 weeks	FREE
Avid Media Composer v.2019/20 – MC101 & MC110 	Level 5	10 weeks	FREE
Avid Pro Tools v.12.8 – PT101 & PT110 	Level 5	10 weeks	FREE
Digital Photography 	Level 2	10 weeks	£30
Drawing and Illustration 	Level 3	10 weeks	FREE
Foundation Degree in Contemporary Artist Designer 	Level 4+	1-3 years	FOA
Foundation Degree in Contemporary Artist Designer 	Level 4+	1-3 years	FREE
Introduction to 3D Modelling 	Level 4	10 weeks	£95
Introduction to Digital Photography 	Level 1	10 weeks	£30
Introduction to Drawing 	Level 3	10 weeks	£95
Landscape Photography 	Level 3	10 weeks	£95
Screen Printing 	Level 3	10 weeks	FREE
Smartphone Creative Media: Marketing and Advertising 	Level 3	6 weeks	FREE
Smartphone Creative Media: Filmmaking Techniques 	Level 3	6 weeks	FREE
Studio Lighting (Photography) 	Level 4	10 weeks	£95
Up-Cycling Garments 	Level 3	6 weeks	FREE

HAIR, BEAUTY AND
COMPLEMENTARY THERAPIES



Course	Level	Length	£
BEAUTY AND COMPLEMENTARY THERAPIES			
Advanced Aesthetics 	Level 4	30 weeks	FREE
Airbrush Makeup 	Level 2	1 day	£125
Body Massage 	Level 2	1 week	£135

BEAUTY AND COMPLEMENTARY THERAPIES




Certificate in Assessing Vocational Achievement within the Hair & Beauty Sector 	Level 3	34 weeks	FREE
Certificate in Cosmetic MakeUp £	Level 2	15 weeks	£285
Facials £	Level 2	1 day	£95
False Lash Treatments £	Level 2	1 day	£65
Gel Manicure £	Level 2	1 day	£65
Inch Loss Body Wraps £	Level 2	1 day	£125
Indian Head Massage £	Level 2	1 day	£135
Lash & Brow Treatments £	Level 2	1 day	£45
Make Up £	Level 1	4 weeks	£120
Makeup Application £	Level 2	1 day	£65
Manicure & Pedicure £	Level 2	1 day	£95
Nail Art £	Level 2	1 day	£45
Nail Wraps £	Level 2	1 day	£45
Salon Management 	Level 4	28 weeks	FREE
Sports Massage 	Level 4	30 weeks	FREE
Sports Massage 	Level 3	30 weeks	FREE
Spray Tanning £	Level 2	1 day	£45
Stones Massage £	Level 2	1 day	£135
Threading £	Level 2	1 day	£45
VTCT Certificate in IPL (Laser for skin rejuvenation and hair removal) £	Level 4	10 weeks	£30
VTCT Certificate in IPL (Laser for skin rejuvenation and hair removal) 	Level 4	10 weeks	FREE
VTCT Diploma in Anatomy & Physiology 	Level 3	30 weeks	FREE
VTVT Diploma in Reflexology 	Level 3	30 weeks	FREE
Warm Waxing £	Level 2	1 day	£65

HAIRDRESSING

Barbering £	Level 2	24 weeks	£450
Hair Up £	Level 1	4 weeks	£120
VTCT Award in Bridal Hair £	Level 3	15 weeks	£30

HEALTH AND SAFETY



Course	Level	Length	£
IOSH Managing Safely 	Level 3	Flexible	FREE
IOSH Working Safely 	Level 2	Flexible	FREE
NEBOSH National General Certificate 	Level 3	Flexible	FREE



FREE Adult Basic Education Courses
English, Maths or Digital Literacy courses
to help you gain skills for life and work.

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FREE ESOL courses
Improve your English with an ESOL course.
Visit www.reach.wales

HEALTH AND SOCIAL CARE



Course	Level	Length	£
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COUNSELLING

Certificate in Counselling Skills £	Level 2	30 weeks	£700
Counselling Taster £	Level 1	5 weeks	£10
Diploma in Therapeutic Counselling £	Level 4	34 weeks	£1,495
Introduction To Counselling £	Level 2	10 weeks	£125

HEALTH AND SOCIAL CARE

Children's Care, Play, Learning & Development: Core £	Level 2	30 weeks	Funding Available
Children's Care, Play, Learning & Development: Practice £	Level 2	24-36 weeks	Funding Available
Children's Care, Play, Learning & Development: Practice £	Level 3	24-36 weeks	Funding Available
Health & Social Care: Core Adults £	Level 2	30 weeks	Funding Available
Health & Social Care: Core Children & Young People £	Level 2	30 weeks	Funding Available
Health & Social Care: Practice (Adults) £	Level 2	24-36 weeks	Funding Available
Health & Social Care: Practice (Adults) £	Level 3	24-36 weeks	Funding Available
Health & Social Care: Practice (Children & Young People) £	Level 3	24-36 weeks	Funding Available
Medical Sciences Diploma £	Level 3	34 weeks	£30
Pre Access to Nursing £	Level 2	32 weeks	£150

WELLBEING

Certificate of Higher Education Substance Misuse 	Level 4	30 weeks	FREE
Emergency First Aid	Level 2	1 day	£50
Introduction to Mental Health & Wellbeing 	Level 1	1 day	FREE
Introduction to Mental Health Awareness 	Level 2	1 day	FREE

SPORT AND TRAVEL



Course	Level	Length	£
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Cabin Crew 	Level 2	12 weeks	FREE
Fitness Instructor 	Level 2	12 weeks	FREE
Instructing Circuit Training Sessions £	Level 2	10 weeks	£50
Instructing Indoor Cycling Sessions £	Level 2	6 weeks	£50
Instructing Kettlebell Training Sessions £	Level 2	6 weeks	£50
Instructing Suspended Movement Training Sessions £	Level 2	6 weeks	£50
NPLQ £	Level 2	7 weeks	£75
Personal Trainer £	Level 3	12 weeks	£70
Personal Trainer 	Level 3	12 weeks	FREE

FAO: Fee on application

TEACHING ACADEMY			
Course	Level	Length	£
Award in Education & Training	Level 3	Flexible	FREE
BA (Hons) in Education, Learning & Development Top-up	Level 4+	1-3 years	FOA
CELTA (Certificate in teaching English to Speakers of other Languages)	Level 5	5 weeks	£1,690
Certificate for Advanced Practitioners in Schools & Colleges	Level 4	34 weeks	£125
Foundation Degree in Healthcare Play Specialism	Level 4+	1-3 years	FOA
Foundation Degree in Education, Learning & Development	Level 4+	1-3 years	FOA
Introduction to Learning Support	Level 2	10 weeks	FREE
PgCE/ProfCE in Post Compulsory Education and Training (PcET)	Level 4+	1-3 years	FOA
Preparing to Work in Schools (Teaching Assistant)	Level 1	12 weeks	£50
Supporting Teaching & Learning in Schools	Level 2	34 weeks	£650
Supporting Teaching & Learning in Schools	Level 3	34 weeks	£800

A LEVELS / GCSES			
Course	Level	Length	£
A LEVELS			
Biology – A2	Level 3	35 weeks	£520
Biology – AS	Level 3	35 weeks	£520
Business Studies – AL	Level 3	35 weeks	£650
Chemistry – A2	Level 3	35 weeks	£520
Chemistry – AS	Level 3	35 weeks	£520
English Literature – AL	Level 3	35 weeks	£650
Italian – A2	Level 3	35 weeks	£325
Law – AL	Level 3	35 weeks	£650
Mathematics – A2	Level 3	35 weeks	£520
Mathematics – AS	Level 3	35 weeks	£520
Photography – AS	Level 3	35 weeks	£520
Psychology – AS	Level 3	35 weeks	£520
Spanish – A2	Level 3	32 weeks	£520

ACCESS TO FURTHER STUDY			
*All full-time Access courses are free (subject to a £30 registration fee). All part-time Access courses are subject to specific fee concessions. (See page 7 for details).			
Access to Biosciences (Full time and part time)*	Level 3	34 weeks	£175
Access to Business (Full time and part time)*	Level 3	34 weeks	£175
Access to Culture, Literature & Media (Full time and part time)*	Level 3	34 weeks	£175
Access to Digital Technologies (Full time)*	Level 3	41 weeks	£30
Access to Engineering (Full time)*	Level 3	41 weeks	£30

ACCESS TO FURTHER STUDY			
Access to Further Study (Full time and part time)*	Level 2	28 weeks	£175
Access to Further Study ESOL (Full time)*	Level 2	41 weeks	£30
Access to Health Sciences (Full time and part time)*	Level 3	34 weeks	£175
Access to Social Sciences (Full time and part time)*	Level 3	34 weeks	£175
Criminal Psychology	Level 2	10 weeks	£159
Criminological Psychology	Level 3	19 weeks	£400

GCSEs			
Biology – GCSE	Level 2	35 weeks	£410
English Language – GCSE	Level 2	35 weeks	£410
French – GCSE	Level 2	35 weeks	£410
German – GCSE	Level 2	35 weeks	£410
Italian – GCSE	Level 2	35 weeks	£410
Mathematics – GCSE	Level 2	35 weeks	£410
Spanish – GCSE	Level 2	35 weeks	£410

LANGUAGES			
British Sign Language	Level 1	25 weeks	£150
French for Beginners	Entry level 3	10 weeks	FREE
German for Beginners	Entry level 3	10 weeks	FREE
Introduction to French – Speaking	Level 1	10 weeks	£10
Introduction to German – Speaking	Level 1	10 weeks	£10
Introduction to Italian – Speaking	Level 2	10 weeks	£10
Introduction to Sign Language	Entry level 3	5 weeks	£50
Introduction to Spanish – Speaking	Level 1	10 weeks	£10
Spanish for Beginners	Entry level 3	10 weeks	FREE
Sign Language	Level 2	25 weeks	£200
Welsh for Beginners	Entry level 3	10 weeks	FREE

OTHER			
Course	Level	Length	£
Aspire to HE	Level 3	3 weeks	FREE
Code & Drone	Level 1	10 weeks	FREE
Creative Writing	Level 1	10 weeks	FREE
Behaviour Management	Level 2	10 weeks	FREE
English for Everyday Life	Entry level 3	10 weeks	FREE
Make & Race	Level 1	10 weeks	FREE
Maths for Everyday Life	Entry level 3	10 weeks	FREE
Social Enterprise	Level 2	10 weeks	FREE
Youth Work Practice	Level 2	20 weeks	FREE